

**CITY OF PRINCE GEORGE**  
**BYLAW NO.8605**

A Bylaw to amend the “City of Prince George Council Remuneration Bylaw No. 8414, 2012”.

**WHEREAS** “City of Prince George Council Remuneration Bylaw No. 8414, 2012”, as amended, provides remuneration and reimbursement of expenses to the Mayor and Councillors;

**AND WHEREAS** Council deems it desirable to amend “City of Prince George Council Remuneration Bylaw No. 8414, 2012”;

**NOW THEREFORE** the Council of the City of Prince George, in open meeting assembled, **ENACTS AS FOLLOWS:**

1. That “City of Prince George Council Remuneration Bylaw No. 8414, 2012” be amended as follows:
  - a) that Section 4.2 be repealed and substituted with a new Section 4.2 as follows:

“4.2 Councillors shall be each allocated the sum of \$6000.00 per year for annual expenses incurred in accordance with section 4.1.”;
  - b) that Section 4.3 be repealed and substituted with a new Section 4.3 as follows:

“4.3 Effective January 1, 2015, members of Council will be reimbursed for the use of a personal vehicle for out of town travel undertaken in accordance with Section 4.1, at the automobile allowance rate set by Canada Revenue Agency.”;
  - c) that Section 4.4 be repealed and substituted with a new Section 4.4 as follows:

“4.4 Effective January 1, 2015, the Mayor will be reimbursed for the use of a personal vehicle for the discharge of the duties of the office at the rate of \$325 per month.”;
  - d) that Section 6.1 be amended by replacing the term “laptop computer” with “computing device”;
  - e) that Section 7.1 be repealed and substituted with a new Section 7.1 as follows:

“7.1 A review of Mayor and Councillor remuneration, benefits, and expense reimbursement in comparison to peer municipalities shall be conducted by an advisory committee comprised of members of the public by the second quarter of the last year of each Council’s term.”;
  - f) that Section 7.2 be amended by replacing “ City of Coquitlam” with “City of Chilliwack”;
  - g) that Schedule “B” be repealed and substituted with a new Schedule “B”, as attached to and forming part of this bylaw as Appendix “A”.
  - h) That Schedule A be repealed.

2. That the Mayor and Corporate Officer are hereby empowered to do all things necessary to give effect to this bylaw.
3. This bylaw shall come into force as of January 1, 2015.
4. This Bylaw may be cited for all purposes as the "City of Prince George Council Remuneration Bylaw No. 8414, 2012, Amendment Bylaw No. 8605, 2014".

READ A FIRST TIME THIS      **18<sup>th</sup>**                      DAY OF      **AUGUST**                      , **2014**.

READ A SECOND TIME THIS      **18<sup>th</sup>**                      DAY OF      **AUGUST**                      , **2014**.

READ A THIRD TIME THIS      **18<sup>th</sup>**                      DAY OF      **AUGUST**                      , **2014**.

Third reading passed by a      **unanimous**                      decision of members of City Council present  
and eligible to vote.

ADOPTED THIS                      **25<sup>th</sup>**                      DAY OF      **AUGUST**                      , **2014**,  
BY A **UNANIMOUS**      DECISION OF ALL MEMBERS OF CITY COUNCIL PRESENT AND ELIGIBLE TO  
VOTE.

  
\_\_\_\_\_  
**MAYOR**

  
\_\_\_\_\_  
**DEPUTY CORPORATE OFFICER**

**Appendix "A" to  
Bylaw 8605, 2014**

<b>SCHEDULE "B" to BYLAW NO. 8414, 2012 TRAVEL CLAIM - COUNCIL MEMBERS (See Explanatory Notes)</b>		BATCH # _____	
Name		DOCUMENT #	
Purpose of Travel		EMPEXP #	
Date (s) of Travel		SUPPLIER #	
Places of Travel		TAX EXP CODE	
		TAX RATE/AREA	
		INV DATE	
		TOTAL	(Acc Payable Only) HST PAID      HST CLAIMED
1) Mileage _____ KM @ _____ *** Rate as per Canada Revenue Agency Automobile Allowance Rate***		\$	5/105
2) Equivalent Air Fare From Prince George to: _____		\$	12/112
3) Per diem (includes incidentals) : _____ days @ \$75.00 Less Meals Not Taken (explain)		\$ \$(_____)	12/112 12/112
4) Meals _____ breakfast @ \$15.00		\$	12/112
_____ lunch @ \$20.00		\$	12/112
_____ dinner @ \$25.00 (note: claim either in category 3 or 4, but <u>not</u> both)		\$	12/112
5) Hotel (attach receipts)		\$	
6) Car Rental (attach receipts)		\$	12/112
7) Taxi/Bus Fares (attach receipts)		\$	12/112
8) Airport Parking (attach receipts)		\$	12/112
9) Other - Specify (attach receipts)		\$	12/112
10) Travel advance requested (claimant agrees to repay advance in full within 30 days) <b>12.1468</b>		\$	
<b>TOTAL</b>		<b>  \$</b>	<b>  \$        \$</b>
LESS ADVANCES RECEIVED			
AMOUNT DUE (REFUND)			
Business Unit _____			
Certified Correct: _____ (Signature of Claimant)		Approved: _____ (Authorized Signatory)	
CHECKED:	ENTERED:	REVIEWED:	

### EXPLANATORY NOTES

- 1) Equivalent Air Fare - If claiming equivalent air fare, claims for meals and accommodation are limited to the amounts that would have been claimed if travel had been by air.
- 2) If travel is for less than a 24 hour period, meals are to be claimed under Section 4.
- 3) You may claim under section 3 for each 24 hour period. The cost of meals not taken (for example, meals provided as part of a conference or course and covered in the registration fee) is to be based on the amounts shown in part 4.
- 4) Receipts – where a receipt is required, it must be an original clearly showing the amount paid. In the case of hotel/motel payments, a detailed invoice from the hotel/motel showing the costs incurred is required. Except for public transit, the receipt must show the date of payment.