

CITY OF PRINCE GEORGE
BYLAW NO. 8414

A Bylaw of the City of Prince George to provide for the remuneration and reimbursement of expenses to members of Council.

WHEREAS Council may provide remuneration and reimbursement of expenses to members of Council;

NOW THEREFORE the Council of the City of Prince George in open meeting assembled, **ENACTS AS FOLLOWS:**

1. SHORT TITLE

This Bylaw may be cited for all purposes as the "City of Prince George Council Remuneration Bylaw No. 8414, 2012".

2. REMUNERATION

- 2.1** Effective January 1, 2012, Mayor remuneration before annual adjustment shall be \$92,787.89.
- 2.2** Effective January 1, 2012, Councillor remuneration before annual adjustment shall be \$30,929.30.
- 2.3** No additional remuneration shall be paid to Councillors for serving as acting Mayor as designated by Council.
- 2.4** One third of Mayor and Councillor remuneration shall be paid as a tax-free, non-accountable allowance for expenses incidental to the discharge of the duties of office.
- 2.5** Beginning on January 1, 2012 and on each year thereafter, an annual adjustment shall be applied to Mayor and Councillor remuneration, effective January 1 of that year, which is the lesser of:
 - (a)** the annual percent wage increase applied to City of Prince George exempt staff salaries; or
 - (b)** the average of the wage adjustment for the fourth quarter of the previous year and the wage adjustment for the first, second and third quarter of the current year for the public administration industry published by Human Resources and Skills Development Canada as the Average Annual Percentage Wage Adjustments by Quarter.

4. EXPENSES

- 4.1** Council members may be reimbursed for expenses incurred while:
 - (a)** representing the municipality on behalf of Council;
 - (b)** engaging in municipal business on behalf of Council; and
 - (c)** attending meetings, courses or conventions on behalf of Council.

- (d) For clarity, expenses that are eligible for reimbursement include actual costs, supported by receipts, for:
 - (i) economy rate air fare;
 - (ii) conference and convention registration fees;
 - (iii) taxi fare, car rental, public transit or car parking;
 - (iv) accommodation;
 - (v) meals; and
 - (vi) incidental expenses.
- 4.2 Council members shall each be allocated an annual expense allowance in an amount established by Council in the Five Year Financial Plan, for expenses incurred in accordance with section 4.1.
- 4.3 Councillors shall be reimbursed for the use of a personal vehicle for out of town travel undertaken in accordance with section 4.1 at the kilometer rate for infrequent users as set out in Schedule A attached to and forming part of this Bylaw, to be paid from the Councillor's annual expense allowance.
- 4.4 The Mayor shall be reimbursed for the use of a personal vehicle for the discharge of the duties of office at the monthly rate of \$305 for a car or \$374 for a truck.
- 4.5 The Mayor shall be reimbursed for the use of a personal vehicle in accordance with section 4.1 at the per kilometre reimbursement rate for frequent users as set out in Schedule A attached to and forming part of this Bylaw.
- 4.6 Council members shall submit receipts or other documentation of expenses and evidence of payment when requesting reimbursement for expenses incurred in accordance with 4.1.
- 4.7 Council members shall submit a brief written report summarizing related activities, to be included in a regular Council agenda, when requesting reimbursement for expenses incurred in accordance with 4.1.

5. MEDICAL, DENTAL, AND LIFE INSURANCE BENEFITS

- 5.1 The Mayor shall be eligible for the same medical, dental and life insurance benefits provided to exempt City of Prince George employees.
- 5.2 Councillors shall be eligible for the following medical, dental, and life insurance benefits:
 - (a) For injury sustained while and in consequence of performing the usual and necessary duties as Councillor:
 - (i) Accidental Death and Dismemberment Insurance;
 - (ii) Weekly Accident Indemnity; and

- (iii) Accident Reimbursement Expense.
- (b) Optional BC MSP, Extended Health and Dental (self paid premiums)

6. TECHNOLOGY ALLOWANCE

- 6.1** Each Councillor shall be provided for their term of office, their choice of either:
- (a) A laptop computer, including technical support provided by the City of Prince George; or
 - (b) A technology allowance equal to the budget allocated by the City of Prince George for a laptop computer, excluding technical support provided by the City of Prince George.
- 6.2** A Councillor's selection between the option of a supplied laptop computer or technology allowance as described in section 6.1, is irrevocable for the Councillor's term of office.
- 6.3** Computer equipment purchased by the Councillor with a technology allowance must be compatible with any system used by the City of Prince George for the provision of electronic agendas and communication with Council, including any security software or devices necessary to access electronic agendas.

7. TRIENNIAL REVIEW

- 7.1** A review of Council remuneration, benefits, and expense reimbursement in comparison to peer municipalities shall be conducted by an advisory committee by the 2nd quarter of the last year of each Council's term.
- 7.2** The peer municipalities to be considered for the purposes of the triennial review will include:
- (a) City of Coquitlam;
 - (b) City of Kelowna;
 - (c) District of Saanich;
 - (d) Langley Township;
 - (e) Corporation of Delta;
 - (f) City of Kamloops;
 - (g) District of North Vancouver;
 - (h) City of Nanaimo; and
 - (i) City of Victoria.


READ A FIRST TIME THIS THE **26th** DAY OF MARCH , **2012**.

READ A SECOND TIME THIS THE **26th** DAY OF MARCH , **2012**.


READ A THIRD TIME THIS THE **26th** DAY OF **MARCH**, **2012**.

First three readings passed by a **unanimous** decision of members of City Council present and eligible to vote.

ADOPTED THIS THE **16th** DAY OF **APRIL**, **2012**, BY A **UNANIMOUS** DECISION OF ALL MEMBERS OF CITY COUNCIL PRESENT AND ELIGIBLE TO VOTE.



MAYOR



CORPORATE OFFICER

Schedule A
Per Kilometre Reimbursement Rates

Price of gas per litre	Rate for Frequent Users	Rate for Infrequent Users
\$1.000 - 1.099	\$0.35	\$0.48
\$1.100 - 1.199	\$0.36	\$0.49
\$1.200 - 1.299	\$0.37	\$0.50
\$1.300 - 1.399	\$0.39	\$0.52
\$1.400 - 1.499	\$0.40	\$0.53
\$1.500 - 1.599	\$0.42	\$0.55
\$1.600 - 1.699	\$0.43	\$0.56
\$1.700 - 1.799	\$0.44	\$0.57
\$1.800 - 1.899	\$0.46	\$0.59
\$1.900 - 1.999	\$0.47	\$0.60
\$2.000 - 2.099	\$0.49	\$0.62
\$2.100 - 2.199	\$0.50	\$0.63
\$2.200 - 2.299	\$0.51	\$0.64
\$2.300 - 2.399	\$0.53	\$0.66
\$2.400 - 2.499	\$0.54	\$0.67