

**CITY OF PRINCE GEORGE**  
**BYLAW NO. 7709**

**A Bylaw of the City of Prince George to amend the Comprehensive Fees and Charges Bylaw No. 7557, 2004.**

**WHEREAS** Council enacted the "City of Prince George Comprehensive Fees and Charges Bylaw No. 7557, 2004" to consolidate fees and charges from various bylaws for various City services and/or uses of facilities owned or operated by the City of Prince George.

**AND WHEREAS** Council deems it desirable to amend the "City of Prince George Comprehensive Fees and Charges Bylaw No. 7557, 2004", by amending the "Records Administration" section that lists the fees and charges for producing and copying records and special documents, maps and plans, and to include fees for land title searches and fees for preparation of computer modeling of City infrastructure;

**AND WHEREAS** Council deems it desirable to increase the fees for profit groups from \$25.00 to \$45.00 per criminal record search and police information search / copy and to exempt volunteer / student groups from those charges;

**NOW THEREFORE**, Council of the City of Prince George, in open meeting assembled, **ENACTS AS FOLLOWS:**

1. That "City of Prince George Comprehensive Fees and Charges Bylaw No. 7557, 2004" is hereby amended by deleting Schedule "C-3(a)" thereto in its entirety, and substituting therefore a revised Schedule "C-3(a)", a copy of which is attached to, and forms a part of, this bylaw as Appendix "A".
2. The Mayor and City Clerk are hereby empowered to do all things necessary to give effect to this bylaw.
3. This bylaw may be cited for all purposes as "City of Prince George Comprehensive Fees and Charges Bylaw No. 7557, 2004, Amendment Bylaw No. 7709, 2005".

READ A FIRST TIME THIS THE            **24th** DAY OF            **January**            **2005.**

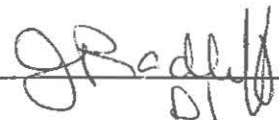
READ A SECOND TIME THIS THE        **24th** DAY OF            **January**            **2005.**

READ A THIRD TIME THIS THE         **24th** DAY OF            **January**            **2005.**

All three readings passed by a **unanimous**            decision of Members of City Council present and eligible to vote.

ADOPTED THIS THE 7<sup>TH</sup> DAY OF FEBRUARY, 2005, BY A  
**UNANIMOUS** DECISION OF ALL MEMBERS OF CITY COUNCIL  
PRESENT AND ELIGIBLE TO VOTE.

  
\_\_\_\_\_  
MAYOR

  
\_\_\_\_\_  
CITY CLERK

## C - 3

**RECORDS ADMINISTRATION**

## C-3(a)

DESCRIPTION		FEE*
(a)	For locating and retrieving a record	\$7.50 per ¼ hour or portion thereof
(b)	For producing a record manually	\$7.50 per ¼ hour or portion thereof
(c)	For producing a record from a machine readable record excluding records produced on the plotter	\$15.00 per ¼ hour for developing a computer program to produce the record plus \$0.25 per page or printout produced.
(d)	For producing a record on the plotter	\$15.00 per ¼ hour or portion thereof for preparation time plus cost of materials E size + \$20.00 E size (900x1200) 10.00 D size (600x900) 5.00 B size (275x425) 2.00 A size (200x275) 2.00
(e)	For shipping copies of records	Actual cost of shipping by method chosen by applicant
(f)	For copying records (i) photocopies and computer printouts (ii) floppy disks (iii) computer disks (iv) microfiche (v) photographs (vi) hard copy laser print, B/W (vii) slide duplication (viii) engineering/legal maps/drawings  (ix) video cassette	(i) \$0.25 per page (8.5x11, 8.5x14) (ii) \$0.40 per page (11x17) (ii) \$2.00 per disk (map data excluded) (iii) \$2.00 per disk (map data excluded) (iv) \$10.00 per fiche (v) actual cost of reproduction (vi) \$0.25 per page (vii) actual cost of reproduction (viii) E size + \$20.00 E size (900x1200) 15.00 D size (275x425) 10.00 B size (275x425) 0.40 A size (200x275) 0.25 (ix) actual cost of reproduction
(g)	For sending records by fax	\$0.25 per page local, \$1.00 per page in B.C.
(h)	Special Documents (i) Ready copies of bylaws or reports (ii) Cerlox binding if required (iii) Ready copies of maps/plans (including street, zoning, legal composite, OCP maps.	(i) \$0.05 per page (ii) \$2.00 per document (iii) E size + \$20.00 E size (900x1200) 10.00 D size (600x900) 5.00 B size (275x425) 2.00

		<p>A size (200x275) 2.00                  1:5000 map sets (275x425) 35.00                  1:2500 map sets (600x900) 400.00</p>
	(iv) Zoning Map (22"x34")	(iv) \$5.00 per map \$400.00 per set
	(v) Building Record	(v) \$150.00 per parcel
	(vi) Environmental Record	(vi) \$200.00 per parcel
	(vii) Search/Summary	(vii) \$20.00 per street address plus \$1.00 per page of records copied
	(vii) Fire Dept. Record Search and copy	(vii) \$15.00 pr account per year searched electronically \$20.00 per account per year searched manually
	(viii) Tax/Utility Accounts, prior or current year search and copy (includes certificate)	(viii) \$45.00 per search
	(ix) Criminal Record Searches	(ix) \$45.00 per search
	(x) Police Information Search/Copy	(x) \$20.00 per agenda
	(xi) Council Agenda	
(i)	Land Title Searches	
	(i) Title Search	(i) \$20.00 per search
	(ii) State of Title Certificate	(ii) \$25.00 per certificate
	(iii) Producing Copies of Land Title Documents	(iii) actual cost of reproduction +\$7.50 per ¼ hour or portion thereof
(j)	For preparing Computer Modeling of City Infrastructure (water, sanitary sewer, etc.)	
	(i) Water modeling information for sprinkler design	(i) \$100.00 flat fee based on 2.5 hours per project
	(ii) Modeling information for Infrastructure expansion (includes planning studies, design briefs, subdivisions, main extension analysis, etc.)	(ii) \$50.00 per hour (includes 15% administration charge)